

*Dear user,*

*We, Olfar Group, are committed to protecting the privacy of all information provided by our users during transactions with our company.*

*In this regard, we have developed the Privacy Policy, so that you have knowledge of an objective and secure way of how your personal data is being used.*

*Welcome!*

### **Olfar Group Privacy Policy**

The Privacy Policy contains the general conditions applicable to the treatment of personal data collected by Olfar Group, located at BR 153, Km 53, S/N, Bairro Frinape, Erechim, Rio Grande do Sul – Post Code 99709-780, through commercial operations and at the olfar.ind.br domain site.

The document is intended to regulate the treatment of personal data obtained from users' registration in the company's internal systems, both digital and in paper form, as well as in the respective website.

The Privacy Policy is available at the bottom of the site's main page for verification by any user at any time, regardless prior registration. Olfar adopts good practices existing in the market to ensure that the data collected is processed in accordance with security standards.

Understand which data is collected, the purpose, treatment and the duration for which the data will be stored in our internal systems:

<b>Purpose</b>	<b>Collected Data</b>	<b>Treatment</b>	<b>Data Storage and Time Frame</b>
Customer/vendor/distributor/shipper	Personal, commercial and banking data	Olfar handles the data obtained from user registration by adopting physical, technical and administrative measures to safeguard the information that is collected in its internal systems.	Information will be stored in the company's systems and maintained for as long as necessary or to the relevant period during which the business relationship exists, as permitted by applicable law, as well as to fulfill contracts and/or legal obligations.
Credit Granting Analysis	Personal and financial data, as well as proof of real, personal, and/or fiduciary guarantees.	The data obtained in the user's registration, both digital and paper, by adopting appropriate physical, technical and administrative measures to safeguard the information that is collected for credit granting analysis. User data	Information will be stored in the company's systems and maintained for as long as necessary or to the relevant period during which the business relationship exists, as permitted by applicable law, as well as to fulfill

		may be provided to third parties, specifically to banking institutions	contracts and/or legal obligations.
<b>Sales and Purchase Agreements</b>	Personal, commercial, banking and any data related to purchase or sale purpose.	The data obtained in the user's registration, both digital and paper, by adopting appropriate physical, technical and administrative measures to safeguard the collected information. For this purpose, some user data can be provided to the Ministry of Agriculture, Livestock and Supply (MAPA in Portuguese).	Information will be stored in the company's systems and maintained for as long as necessary or to the relevant period during which the business relationship exists, as permitted by applicable law, as well as to fulfill contracts and/or legal obligations.
<b>Service Contracts</b>	Personal and business data, documents in conformity with the Brazilian Labor Legislation, and biometrics registration.	Data obtained from user registration by adopting physical, technical and administrative measures to safeguard the information that is collected in its internal systems.	Information will be stored in the company's systems and maintained for as long as necessary or to the relevant period during which the business relationship exists, as permitted by applicable law, as well as to fulfill contracts and/or legal obligations.
<b>Resumes Applications on the website tab "Work with US"</b>	Personal and professional data	Data obtained from user registration by adopting physical, technical and administrative measures to safeguard the information that is collected in its internal systems.	The information is stored in the company's systems and kept for up to one year.
<b>Visitors</b>	Personal data and biometrics registration	Data obtained from user registration by adopting physical, technical and administrative measures to safeguard the information that is collected in its internal systems.	The information is stored in the company's systems and kept indefinitely

Olfar develops permanent awareness actions among its employees, **based on the Security Policy Guidelines** in order to ensure the confidentiality and integrity of all data. Physical and logical access controls are also used, with logging and auditing of its computing platforms.

The Group has a large I.T. structure that allows information to be stored in a secure environment, ensuring the privacy and secrecy of personal data throughout its life cycle and organizational assets.

We confirm that Olfar's commitment is not to process your personal data in a way that is incompatible with the objectives described above, except if required by law or court order. The Group does not practice data violation actions and rejects any type of order that is considered an abuse of authority and, if the company believes that a certain order is abusive, the company will defend the privacy of the owners.

### **How to request the exclusion of collected data**

At any time, the user may request the exclusion of his/her data. This procedure will be carried out to the extent that the purpose for which they were collected is fulfilled. Even in the face of a request for exclusion, it is possible that some essential information will be kept to meet the specific purpose of compliance with court orders or obligations imposed by law.

### **Procedure**

Users who wish to request the exclusion of data should send a formal request, in the form of a letter, by e-mail to [privacidadededados@olfar.ind.br](mailto:privacidadededados@olfar.ind.br) or to the address Grupo Olfar SA, BR 153, Km 53, S/N, Bairro Frinape, Erechim, Rio Grande do Sul - Postal Code 99709-80.

### **Privacy Policy Updating**

The Olfar Group reminds you that the Privacy Policy may be updated from time to time, as our business or legal requirements undergo some change. Thus, we recommend periodic reading of the document available on our website at [olfar.ind.br](http://olfar.ind.br)

### **Contact**

If you still have any questions about the collection and processing of your data, you can ask for further information by contacting us:

E-mail: [privacidadededados@olfar.ind.br](mailto:privacidadededados@olfar.ind.br)

Telephone: + 55 54 2106-2600 or +55 54 99714-1606

Responsible person: Priscila da Paz Vieira – ESG Coordinator

**Olfar Group Privacy Policy Committee**

Elaborado por: Comitê da Política de Privacidade do Grupo Olfar	Aprovado por: Direção do Grupo Olfar	Rev: 01 Agosto 2023
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